

LEOLA CITY COUNCIL MEETING
January 7, 2013

The Leola City Council met in regular session on Monday, January 7, 2013. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Brian Walz, Norman C. Tschappat, James Severson, Glenn A. Spitzer, David Gohl and Neil Geffre. Absent: None. Also present Chief Matt Van Der Linden and Marvin Bonnet.

Council Member Severson moved, with a second by Council Member Walz, to approve the corrected December 3rd Minutes and that the December 27th Minutes stand approved as read. All present Council Members voted in favor. Motion carried.

Council Member Spitzer moved, with a second by Council Member Tschappat, to accept to December Year-End Treasurer's Report, without the Special Revenue Account Year-end figures. All present Council Members voted in favor. Motion carried.

The Council discussed the delinquent Revolving Loan Account and the attorney will be advising us when the City can begin foreclosure proceedings.

The Council examined the following bills:

A & B Business	Supplies	57.18
Curt's Repair	Parts & Labor on Chevy, Roller & Dresser	721.06
Dakota Electronics	Installing Dash Camera & Programming Extender	176.55
Dakota Pump & Control, Inc.	Rebuilding Pump (Excluding Mileage & Freight)	955.00
Dakota Pump & Control, Inc.	Labor, Mileage, Travel Time-Freight on Pump	669.39
Digital Ally, Inc.	Dash Camera & Shipping	1,925.00
FEM Electric Association, Inc.	Security Light & Electricity-Golf Course	50.22
Homestead Building Supply	Supplies	947.83
Leola High School Alumni Association	Donation	100.00
Leola Development Corporation/LCAC	Donation	500.00
Leola Parks Committee	Donations received for the Parks	5,900.00
Leola Senior Citizens	Donation	100.00
North Central Farmers Elevator	Miscellaneous Parts & Repairs	4,728.37
North Central Heritage Museum	Donation	100.00
Rural Development	9th Loan Payment-Sewer Project	4,021.00
S.D. Dept of Agriculture	Recertification Class & Handling Fee	60.00
S.D. Dept. of Revenue	Sales Tax Due	218.72
South Dakota Water & Wastewater Association	Dues- Kappes	10.00
USPS	3 Rolls of Forever Postage Stamps	135.00
U S Postal Service-Stamp Fulfillment Services	Personalized Stamped Envelopes-3 Boxes	776.85
Valley Telecommunications	Phones, Faxing & Internet & Security	330.98
Westside heating and AC LLC	Propane at Shop with Discount	318.35

TABLED BILLS TO BE CONSIDERED IN SPRING

Dakota Ag Supply, LLC	Aglime & Freight	1,187.76
Dahme Construction	Labor & Equipment Use 8-4 Water break	3,961.64
Dahme Construction	Labor & Equipment Use-Nov-Water breaks	6,502.00
Dahme Construction	2½ Hours-Truck Hauling 5 Loads Mud Out-Clay/Gravel In	225.00

BIILLS TO BE CONSIDERED FOR APPROVAL AND HELD FOR FUNDING

B & B Contracting	Pay Estimate on Lagoon Project	304,098.74
Dahme Construction Co. Inc.	Sewer Line Project Pay Estimate-Work Complete	28,839.86
Helms & Associates	Engineering Construction Observation & Staking, Mileage & Expenses	7,484.20
Helms & Associates	62% of WWTP Imp. Construction of 35,200.00 Contract Amount	1,760.00

Council Member Geffre moved to table the bill for delivered aglime from Dakota Ag for \$1,187.76 and to pay the above wastewater expenses as grant and loan monies are received and to approve all remaining expenses. Council Member Gohl seconded the motion. All Council Members voted in favor. Motion carried.

Marvin Bonnet spoke to the Council about a snow blower that was disposed of being stored at the City Shop that they reimbursed him for in December.

The Tree Trimming to be done was discussed and it was decided the Mayor will work out the details of scheduling a time so maintenance would be available to do the clean up on the tree trimming.

The Council discussed the need to repair the streetlight by Sherman and Conklin.

The Council discussed the leak on north Broadway near the roadway known as Lundquist, by Lapka still needs to be fixed.

The Council discussed the Park Equipment ordered by the Park Committee to be delivered in the spring. Calling on quotes for the concrete needed for the Pool Slide was discussed and it was decided to check into options for the next meeting.

Council Member Gohl informed the Council Lifeguard Training classes are being scheduled by the YMCA possibly in March with a February 1st registration deadline. Additional Class dates are April 19-21, May 17-19 or May 26-28. It was decided to contact the school so students can be aware

of the earlier dates to avoid conflict at the end of May if they are interested and have them notified that with a two year commitment the City would reimburse the \$200.00 cost of the testing.

The Council discussed miscellaneous items. It was decided to keep the guns, mower blade, belts, filters, tires, fold up shovels and other list items and to contact the 4-H of their sign at the shop. It was decided to turn the surplus flex cuffs over to the reserve unit.

The Council discussed the propane leak at the city shop and it was decided to have Westside put it on the auto fill.

The Council discussed that Jim Wolf was over to see what work would be needed to be done to get the handicapped restroom put in the citizens building and it was decided to give the specs from Fischer's Plumbing to Jim Wolf and to contact 4DK Electric for an estimate on the wiring. The need of sheet rock and flooring was discussed along with getting new cost estimates on elevators.

The Council examined the Monthly Police Report and Monthly Library Reports.

Council Member Spitzer moved, with a second by Council Member Gohl, to grant Matt Van Der Linden permission to attend the Pipeline Disaster Meeting scheduled for February 4th at the Ramkota Inn in Aberdeen and the Police Chiefs Meeting in Ft Pierre on Wednesday, January 16th. All Council Members voted in favor. Motion carried.

The Council discussed problems with the bar exceeding the closure time of a liquor licensed premise.

Council granted Marlys Walz permission to attend the class on the Summer Reading Program scheduled for February 27th at the Alexander Mitchell Library in Aberdeen.

The Council discussed that tonight's Zoning Board Meeting has been rescheduled for February 4th.

The Council discussed work needing to be done at the Golf Course with deck area and building along with the possibility of organizing a weekly golf night.

Council Member Tschappat moved, with a second by Council Member Severson, to approve the pay estimates from B & B in the amount of \$304,098.74, Dahme Construction in the amount of \$28,839.86 and Helm's & Associates in the amounts of \$7,484.20 and \$1,760.00 for a total Project Expense of \$342,182.80. All Council Members voted in favor. Motion carried. Mayor Schock signed the pay estimates, along with the all paperwork needed to be signed to draw down funding in the amount of \$300,094.31 from USDA-RD, \$42,088.49 from 12.3 % from Water Quality Grant #2 with the CDBG and the Water Quality Grant #1 at 12.6% already used and with only \$42,946.35 remaining in RD Loan to then be used before the 1,201,000.00 Rural Development Grant monies can be spent. The Inspection Meeting with NECOG and Helms & Associates will be held at 1:00 P.M. Tuesday, January 8th.

The Council discussed that Helms & Associates had not yet notified the city if the new quantity adjustment for Dahme's Bid for the needed changes for their subcontractors Visu-Sewer relining sewer lines in the amount of \$528,157.75 is considered a change or renegotiating the bid, to make sure this change would not violate any state bid laws through SD Department of Legislative Audit.

The Council discussed the progress of the projects with B & B installing the fence around the lagoon. The separate invoices turned in from Dahme's were discussed and it was decided to turn them over to Helms and Associates to see if these expenses are to be covered by Sewer or Lagoon projects. Dahme's will be in town early in the spring to do the relining and the asphalt and chip sealing will then be done. \$526.51 from the State Water Quality Grant #2 for December was still not received but paid by RD with the adjustment needing to be made by RD to the January's draw down of funds.

The Council discussed the two business signs yet to be moved in the State DOT right of way which will be moved by the businesses.

The Council discussed buildings needing to be torn down under the City/County Agreement.

The Council discussed that 57 - 2013 Dogs Tags had been purchased and approximately 20 Dog Tags needed to be tagged and would be subject to the \$10.00 late charge per dog unless a new resident or someone not having a licensed dog before. Dog Tags not purchased by February 1st will be fined \$200.

The Council discussed that the Technology Assessment for the City has been set for 9:00 A.M. on January 17th.

The Council tabled lease agreement with Kathi Kindelspire-Hair Option for 1-2 1/2 days a week for the year of 2013 until the February Meeting option were discussed if rent is not caught up and current.

The Council discussed the Finance Officer Kappes and Pam Schaffner would be attending the Annual Report Workshop in Aberdeen on Wednesday, January 9th and the City Office would be closed.

The Council discussed problems with the new tornado siren again not working and it was decided to hire Dakota Electronic \$75.00 an hour for labor to again fix the siren.

Council Member Spitzer moved, with a second by Council Member Walz, to hold the election jointly with/or on McPherson County Primary date of June 4th the Primary Election Date if a City Election is needed. All Councilmen voted in favor. Motion carried. Those Council Members seats up for 2013 are Council Members Jim Severson-Ward One, Neil Geffre-Ward Two and Brian Walz-Ward Three.

A Public Hearing was set for Monday, February 4th at 8:00 P.M. to consider the Special Events

License for the Leola Fire Department Fun Night scheduled for Saturday, March 9th at the Legion Hall (Snow Date of March 16th if needed).

The finance officer informed the Council the employee evaluations with of the assistant finance officer and janitor still need to be done. The Head Librarian was done by someone on the Library Board and is on file.

2013 MONTHLY SALARIED EMPLOYEES: (1/2 Paid BI-Monthly)

Police & Maintenance-Matt VanderLinden-\$2,427.00, Total Police & Maintenance Department-plus benefits \$3356.45. (\$50.00 Special Meeting Pay)

Finance Officer Payroll-Candice Kappes-\$2,267.00. Total Finance Department –plus benefits-\$3,123.65 (\$50.00 Special Meeting Pay)

Maintenance Department Payrolls-----Jeff Tschappat-1,802.50 Total Maintenance Department – plus benefits \$2,598.17.

QUARTERLY PAY

Mayor's Pay-Dean A. Schock-\$230.00 per month, Council Member Pay-\$95.00 per Council Meeting by attending Council Members: Neil Geffre, David Gohl, Jim Severson, Glenn A. Spitzer, Norman C. Tschappat, and Brian Walz.

OTHER MEETING PAY

Credit Board --\$25.00 per meeting by each attendee of: Dean A. Schock, Bob Schumacher, Richard Jasmer, Tom Heibel, Steve Larson, Tom Mahlke, Janell Serr & Program Director, Candice Kappes. **Leola Planning Commission-Board Members** -\$25.00 per Meeting by each attendee of Matt Van Der Linden, Lloyd Breitag, Chad Weiszhaar, Dean A. Schock, Glenn A. Spitzer, Norman Tschappat, Zoning Administrator and Candice Kappes, Reporting Secretary. Zoning Administrator-\$10.00 additional per Building Permit issued.

CURRENT HOURLY EMPLOYEES:

Part-time (Less then 20 hours)

Library Payroll-Marlys Walz-\$8.40 per hour, Library Fill in-Pam Walz-\$7.90

Finance Office Clerk—Pam Schaffner-\$7.90.

Government Buildings Payroll-Jackie Leibel-\$7.90

Spraying Weeds-Stanton Spitzer-\$14.54 per hour

Spraying Mosquitoes-Jeff Tschappat- per 42.75 per time spraying

Gravel Haulers and Bladers-As approved and set as County Pay by County Commissioners, all

Other Hourly Laborers-\$7.25 minimum wage unless set otherwise set when hired.

Council Member as fill-in labor-\$7.25 per hour.

Council Member Tschappat moved to set wages as above, with the 3% increase as listed above for all listed employees and instruct the Mayor and the Finance officer to pay those payrolls and payroll associated bills when needing to be paid. Council Member Severson seconded the motion. All Councilmen voted in favor. Motion carried.

The Council discussed additional quotes on the cost for the shop doors and openers and Council Member Spitzer moved, with a second by Council Member Gohl, to accept the quote from House of Glass to install a 10 x 10 20 gauge shop door and remove existing door for \$1,806.87. All Council Members voted in favor. Motion carried.

Council Member Spitzer left the Meeting at 9:35 P.M.

The Council discussed the fact there was no hot water heater at the shop. It was decided to check into cost and options.

The City received the 2013 Wastewater Inspection Notebook which will be turned over to Jeff Tschappat to keep information needed for the yearly wastewater inspection.

Council Member Geffre spoke to the Council about heat temperature set at the city shop and Mayor Schock informed the Council that MDU would come out to see where we would need streetlights and give us costs. We just needed to schedule it with MDU.

The Council discussed Municipal Government Day at the Legislature on Tuesday, February 5th in Pierre, along with other upcoming meetings.

There being no further business, Council Member Geffre moved, with a second by Council Member Gohl, to adjourn. All present Councilmen voted in favor. Motion carried.

The Leola City Council will meet in regular session on Monday, February 4th at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

“This institution is an equal opportunity provider, and employer.”

Published once at the approximate cost of _____.