

LEOLA CITY COUNCIL MEETING

January 4, 2016

The Leola City Council met in the Council Room of the Municipal Building in session on Monday, January 4, 2016. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Tyler Bollinger, Dana Leibel, Brian Walz, Norman C. Tschappat, David Gohl and Doug Yost. Absent: None. Also present: Jeff Tschappat, and Police Chief Daniel Yost.

Minutes of the December 7th Council Meeting stand approved as mailed out.

Council Member Bollinger moved, with a second by Council Member Norman C. Tschappat, to accept the Monthly Treasurer's Report. All present Council Members voted in favor. Motion carried.

The Council discussed the digging and installing the 1000 gallon tank by Bollinger Construction done at the City Park for the Sewer Excavation Project as bid.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	January Salary & Benefits	\$3,097.21
Finance Office Salaried Payroll	January Salary & Benefits	\$3,545.91
Maintenance/Water & Sewer Dept. Payroll	January Salary & Benefits	\$3,049.47
Council Payroll	December Hours-Citizen's Food Boxes Pay	18.30
Office Department Payroll	December Hours-J. Wimer	892.15
Library Payroll	December Librarians	757.73
Gov't Bldg. Payroll-Janitor	December Janitor Hours-J. Leibel	296.72
Zoning Payroll-Tschappat	December-Building Permits	86.12
AmeriPride Service, Inc.	Paper Products, Mops, Deodorizers, etc.	146.43
Bollinger Construction	Excavation-Park Sewer, Street Drainage & Gov. Bldgs-Labor	3,933.68
Curt's Repair	Repairs to Dresser, Red Chevy & 7ft. 3" channel	339.99
Dakota Supply Group	Water Supplies	288.91
Dakota Pump & Control, Inc.	Repair to Pool Pump	1,910.00
Diesel Machinery, Inc.	Parts for Repairs for Curt's Repair	149.60
FEM Electric Association, Inc.	Electricity-Golf Course minus meter credit	272.98
Gene's Oil Company	December Gas, Diesel & Fuel Oil	946.57
Gill, Jason	Labor at Citizen Building	221.15
Homestead Building Supply	Supplies & Materials	229.87
Leola High School Alumni Association	2016 Donation	100.00
Leola Development Corporation	2016 Donation	500.00
Leola Grocery	City Christmas Dinner & Supplies for Govt. Bldgs.	451.53
Leola Public Library	Reimbursement for Books	59.96
McPherson County Herald	Publishing Minutes & Restricted Use Site Notice	197.84
MDU	Electricity	2,514.49
North Central Farmers Elevator	Miscellaneous Parts & Supplies	763.24
Rural Development	45th Loan Payment-Sewer Project	4,021.00
Schmidt, Deb	Water Deposit Refund after Water & Sewer Use	17.00
SD DENR	Operators Water & Wastewater Renewal- Dan	6.00
South Dakota Dept. of Revenue-Lab	Coliform Water Testing Sample	30.00
SD Dept. of Revenue-Tax	Sales Tax Due	146.21
Training Place	Quick Books Class	130.00
Valley Telecommunications	Phones, Cell Phones, Faxing, Internet	437.16
Walz, Brian	Reimbursement-Mileage - Food Baskets	33.60
Walz, Pam	Book Reimbursement-Library	496.74
WEB Water	December Bill for November Water Use	3,241.23
Westside heating and AC LLC	Propane at Shop with Discount	142.88
Wright & Sudlow	1000 Gallon Tank for Park Sewer	975.50
Yost, Dan	Mileage & Expenses to Sioux Falls-Wasterwater	297.60

Council Member Doug Yost moved, with a second by Council Member Leibel, to approve the above bills. All Council Members voted in favor. Motion carried.

Glenn Spitzer came before the Council to discuss drainage and updated the Council after speaking to Clark Engineering and possible effects east of town and Jennifer Sietsema from NECOG of possible funding of 75% - 25% match to do an analysis of the drainage and see the benefits, effects and steps needed to begin the process. The Council informed Spitzer they were in agreement into checking out the process of doing the cost analysis of the drainage and he would speak to the Commissioners at their monthly meeting.

The Council granted Tammy Pagel permission to have her unlicensed dog at the Lilly residence as it would be just temporarily until February or when coming to visit her parents.

Chief Dan Yost spoke to the Council about Federal Grant Fund Applications available for 2 movable flashing speed signs at the cost of \$7,000.00 and the city's portion toward the purchase would be \$1,325.00. Council Member Bollinger moved, with a second by Council Member Doug Yost, to apply for the grant for the flashing speed signs. All Council Members voted in favor. Motion carried.

The Council discussed the water tank for the packer was non-repairable and it was decided to get cost estimates on a stainless steel tank to insert inside the plastic water tank.

The Council discussed Tyler Bollinger has received his needed sewer and water contractor's license.

The Council discussed the Park Committee bank account and that Lindsey Bollinger being the President should be added to the account with Jessie Wimer and that the Park Committee will not be required to provide a financial statement for 2015 was needed as there were no revenue or expenses for 2015.

Council Member Bollinger informed the Council he filled in the coal shoot at the Citizen's Building but it didn't eliminate the odor and may be coming from the sump pit. Other work finished and yet to be done on at the Citizen's Center was discussed.

The meter water use and agreement for water service at the football field and the baseball field was discussed. Mayor Schock informed the Council Mr. Heupel will discuss the needed agreement with the school board at their next meeting.

The Council examined the Monthly Police Report and Monthly Library Reports. Chief Dan Yost discussed the new bond schedule with the Council, unlicensed vehicles to be ticketed, and vehicles illegally being parked facing the wrong way along the street.

Building & Demo Permits issued were as follows: Jeremy Kallenberger 15-83, Julie Stange 15-84, Vince Brandner 15-85 and Leola Legion Bar 15-86.

The Council discussed the hail damage insurance claim for the golf course the city received as part of the City's insurance check. Council Member Bollinger moved, with a second by Council Member Walz, to issue the Leola Golf Association \$12,917.19 check for the amount of insurance damages. All Council Members voted in favor. Motion carried.

The Finance Officer was instructed to call into Montana Dakota Utilities concerning the streetlight not working on the corner of Moulton and 6th. The streetlights not going off during the day were discussed and were called in by the finance officer and that the city does not pay by kilo reading so cost is the same.

The Council discussed the Annual Report Workshop in Aberdeen on Thursday, January 28th. Both Finance Officer Candice Kappes and Jessie Wimer will attend and the City Office will be closed.

The Finance Officer informed the Council the affidavit of publication of the renewal for the R.U.S./Solid Waste Facility had been submitted to Pierre and waiting for the approval of the new Restricted Use Permit.

2016 MONTHLY SALARIED EMPLOYEES-3% increase over 2015 (1/2 Paid BI-Monthly)

Police & Maintenance-Daniel Yost-\$2,678.08 or \$32,136.96 yearly, \$11.63 per hour, with no insurance wage of \$1956.78 x 3% =58.70 = 2015.48 + 612.60 for Insurance= 2678.08, wage adjusted with insurance cost to \$15.45 per hour. Total Police & Maintenance Department-plus benefits \$3,097.21 monthly, (\$50.00 Special Meeting Pay).

Finance Officer Payroll-Candice Kappes-\$2,581.00 or 30,972.00 yearly. With Insurance \$14.89 per hour. Total Finance Department –plus benefits-\$3,545.91 (\$50.00 Special Meeting Pay).

Maintenance Department Payrolls-----Jeff Tschappat-2,144.20 or 25,730.40 yearly. With insurance \$12.37 per hour. Total Maintenance Department –plus benefits \$3,049.48. (\$50.00 Special Meeting Pay).

QUARTERLY PAY

Mayor's Pay-Dean A. Schock-\$245.00 per month, Council Member Pay-\$105.00 per Council Meeting by attending Council Members: Doug Yost, David Gohl, Dana Leibel, Tyler Bollinger, Norman C. Tschappat, and Brian Walz. 0% Increase.

OTHER MEETING PAY

Credit Board --\$25.00 per meeting 0% increase by each attendee of: Dean A. Schock, Bob Schumacher, Richard Jasmer, Steve Larson, Tom Mahlke, Janell Serr & Tom Heibel's Open Seat. Program Director, Candice Kappes. Leola Planning & Zoning Commission-Board Members - \$25.00 per Meeting 0% increase by each attendee of Tyler Bollinger, Lloyd Breitag, Chad Weiszhaar, Dean A. Schock, Doug Yost, Norman Tschappat, Zoning Administrator and Candice Kappes, Reporting Secretary. Zoning Administrator-\$20.00 additional per \$30.00 Building Permit issued.

CURRENT HOURLY EMPLOYEES: Part-time (Less than 20 hours)

Library Payroll-Library Fill in \$8.55-Pam Walz-\$9.05,

Finance Office Clerk—Jessie Wimer-\$8.55.

Government Buildings Payroll-Jackie Leibel-\$9.05

Gravel Haulers and Bladers-As approved and set as County Pay by County Commissioners, all Other Seasonal and Hourly Laborers-\$8.55 minimum wage unless set otherwise when hired. Council Member as fill-in labor-\$8.55 per hour. Brian Walz will receive 2 Hours Pay at Minimum Wage to get food Boxes.

Council Member Doug Yost moved to set wages as listed above for all listed employees and instruct the Mayor and the Finance officer to pay those payrolls and payroll associated bills when need to be paid. Council Member Norman C. Tschappat seconded the motion. All Councilmen voted in favor. Motion carried.

The Council discussed those ADA list of items still needing to be done as listed on the Rural Development onsite inspection. Council Member Leibel will check into getting the door signs in brail for in the Municipal Building. The other items still on the list needing to be done from the last onsite evaluation were discussed.

Council Member Walz moved, with a second by Council Member Leibel, to hold the election jointly with the Leola School and McPherson County on the June Primary Election Date of June 7th if a City Election is needed. All Council Members voted in favor. Motion carried. Those terms up for 2016 are Mayor Dean Schock, Council Members: David Gohl-Ward One, Norman C. Tschappat-Ward Two and Tyler Bollinger-Ward Three.

The Council discussed that 54 - 2016 Dogs Tags had been purchased before the December 31st expiration and all other dogs still need tags and would be subject to the \$10.00 late charge per dog unless it's a dog under a year old, a new resident, or someone not having a licensed dog before. Dog tags not purchased by February 1st, owners will be fined \$200 for each unlicensed dog.

A Public Hearing was set for Monday, February 1st at 8:00 P.M. to consider the Special Events License for the Leola Fire Department Fun Night scheduled for Saturday, March 12th at the Legion Hall (Snow Date of March 19th if needed).

The Council discussed the Quick Books Class to be held in Aberdeen on Tuesday, February 2nd. Both Finance Officer Kappes and Jessie Wimer will attend and the City Office will be closed.

The Council discussed the \$55.00 FEM dividend credit applied to the electricity bill at the Golf Course.

The Council thanked Helms & Associates for the smoked turkey received from Terry Helms/Helms & Associates and the Christmas card received from Mike Olson, Code Enforcement Specialist.

The Mayor presented the Council the received Friends of 4-H Appreciation Certificate.

The Council discussed a paperwork request from Pierre on a VIN # for an unknown vehicle.

There being no further business, Council Member Gohl moved, with a second by Council Member Walz, to adjourn. All Council Member voted in favor. Motion carried.

The Leola City Council will meet in regular session on Monday, February 1st at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

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