

# LEOLA CITY COUNCIL MEETING

April 3, 2017

The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, April 3, 2017. Mayor Doug Yost called the Meeting to order at 7:30 P.M. with the following Council Members present: Jackie Rau, Dana Leibel, Shawn Patton, Jon Mardian and Michael Yost, along with the Finance Officer Kappes. Absent: Karl Moser. Also, present: Chief Dan Yost and Jeff Tschappat.

Council Minutes of the March Meeting were discussed. Council Member Rau moved, with a second by Patton, to correct the wording of the March minutes as follows: Council Member Rau updated the Council of the Emergency Management-Homeland Security Grant for a generator for the shelter in the Citizen's Building. Three applications were submitted, the city's application was prioritized as third in order of priority. The City would be allowed to continue using the fire hall until next call for applications for the Emergency Management-Homeland Security Grant. All present Council Members voted in favor. Motion carried.

Council Member Leibel moved, with a second by Council Member Mardian, to accept the Monthly Treasurer's Report. All present Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	April Salary & Benefits	3,232.81
Finance Office Salaried Payroll	April Salary & Benefits	3,689.22
Maintenance/Water & Sewer Dept. Payroll	April Salary & Benefits	3,177.89
Council Payroll	March Hours-C & M Citizen's Food Boxes Pay-P. Walz	18.62
Council & Mayor Payroll	1 <sup>st</sup> Quarter Equalization Board & Council Meeting Pay	3,105.70
Zoning Payroll-Reis & Schock	March-Building Permits, etc.	43.06
Gov't Bldg. Payroll-Janitor	March Janitor Hours-Zulma Velazquez	726.32
Library Payroll	March Librarian-P. Walz & E. Schock	722.37
Office Department Payroll	March Hours-J. Wimer	738.91
A & B Business Inc.	Ink Cartridges, Binders, Paper & Supplies	353.96
AmeriPride Service, Inc.	Mops, Deodorizers, etc.	99.20
CorTrust Bank	Nonsufficient Return Check Charge-March	4.00
Dakota Fluid Power, Inc.	Motor Repair & Freight on Packer	1,340.48
Dakota Supply Group	Supplies	1,130.26
Gene's Oil Company	Unleaded Gas & Diesel	412.20
Governor's Inn	3 Nights at Hotel -Water/Wastewater Classes	260.97
Homestead Building Supply	Supplies	133.97
Kappes, Candice	Reimbursement for Keys & Mileage to District Meeting	54.60
Law Enforcement System, Inc.	Property Owner Door Hangers, Parking Tickets & Shipping	143.00
Leola High School	Silver Yearbook Sponsorship	100.00
Leola Public Library	Reimbursement for Books & Supplies-March	73.66
McPherson County Herald	Publishing	346.53
Mid-American Research Chemical	Supplies & Paint-Pool	1,767.81
Montana-Dakota Utilities	Electricity	3,024.96
Newman Traffic Signs	Stop & Yield Signs	614.39
North Central Farmers Elevator	Miscellaneous Parts & Supplies	578.44
Northeast Finance Officer's Group	Registration to NEFOG	10.00
Running Supply Inc.	Fittings for Trailer for Water Tank for the Park	52.95
Rural Development	60th Loan Payment-Sewer Project	4,021.00
Schock, Dean	Hauling Mileage to Huron & Expense	193.20
Share Corporation	Algaecide, Pool Supplies & Freight	2,373.38
South Dakota Dept. of Revenue-Lab	Water Testing Sample	15.00
South Dakota Federal Property Agency	Forklift, Cots & Supplies	16,648.00
South Dakota Municipal League	Four District Meeting Registrations for Bowdle @ \$26.00	104.00
SDML Worker's Compensation	Fund Addition Billing Due from Audit	204.00
SDWWA	Pre-registration for Water/Wastewater Seminar	70.00
TrueNorth Steel, Inc.	Culverts	1,318.36
USPS	2 Rolls of Forever Stamps	98.00
Valley Telecommunications	Phones, Faxing & Internet & Security	430.89
WEB Water	March Water Use after Water Credits from Gift Certificates	4,183.95
Walz, Pam	Reimbursement-Mileage - Food Baskets	33.60
Walz, Pam	Book & Supply Reimbursement	301.94
Westside heating and AC LLC	Propane at Shop	306.00

After discussion, Council Member Mardian moved, with a second by Council Member Michael Yost, to approve the above bills. All present Council Members voted in favor. Motion carried.

Wayne Hoffman, representing the Legion Bar came before the Council to discuss the Rhubarb Days/Alumni Celebration. The Legion Bar and Billy's will be able to sell off the sidewalk in front of their businesses. No glass will be allowed on the street and that drinking alcohol would be allowed within the roped off area. Patrons will be carded and given bracelets to show they are of legal drinking age. City and County Law Enforcement was discussed, along with security. The Council felt if the businesses were in need of more security, it would be up to the them to provide extra security within the roped off area.

Council Member Michael Yost presented the list of non-working streetlights to be called into MDU to be fixed and the lights to be moved where streetlights are needed. After discussion, Council Member Patton moved, with a second by Council Member Mardian, to fix and move the first light at the corner of Leola Avenue and Burtis Avenue east of the City Shop to the entrance of Ten & 45 on 363<sup>rd</sup> Avenue, to fix the light in the alley north of Brent Weig's on the end north of Pearl Avenue and to move it to the corner of 362<sup>nd</sup> Avenue and Main Street, to fix and move the middle light on the westside of the Courthouse to the corner of 6<sup>th</sup> and Elm Street, to

fix the light on Conklin and Leola in front of the school and move it to northeast side of Main, between Leola and Sherman Street. All present Council Members voted in favor. Motion carried.

Glenn Spitzer came before the Council to discuss his neighbors damaged flag pole and that he had not damaged it. The Council apologized if it appeared he was blamed, as the city's loader is not used for clearing snow off city streets, only in loading the snow off the middle of business streets. Someone else privately moving snow must have piled the snow on it.

Lindsey Bollinger joined the meeting.

Glenn Spitzer also discussed the fire pit ordinance with the Council and the fact the fires must be covered.

The County Appointed City NECOG representation was discussed. Glenn Spitzer will check to see if he was still the appointed NECOG Representative. Spitzer left the meeting.

The Council discussed resurfacing, patching, grinding out bad spots, putting regrind on the road by the elevator, along with chip sealing to be done to city streets. It was decided to go back to a chip sealing rotation of doing one third of town each year. It was decided to start with the west side of town this year.

Putting in speed signs in town were discussed, with no action taken.

The Council discussed the cost to rent port-a-pots and hand cleaning stations to be used during the Fireworks/Alumni/Rhubarb Day Celebration. Council Member Mardian moved, with a second by Council Member Leibel, to rent three regular port-a-pots, one handicapped port-a-pot, with one hand cleaning station and an additional two loose port-a-pots for use by Billy's and L & L Bar with the cost reimbursed to the city, with them being responsible for any damage. All present Council Members voted in favor. Motion carried. The finance officer is to get cost estimates from Sewer Duck and Roto Rooter/Bricks and order them along with ordering two business size garbage cans from Dependable to be used for garbage on the street over the weekend.

The Council discussed the concrete at the Restricted Use Site and the possibility of renting a crusher from Butler Cat and hiring a contractor to feed the crusher and sell the finished product. The City guys went to Brown County and watched them crush during the month they rented the crusher to see how the machine worked. Crushing what is piled at the restricted use site and supplementing the budget or budgeting it for 2018 was discussed. It was also decided to check if there was an interest in purchasing the end concrete product.

The Council discussed the water leak that was fixed at the corner of Conklin and 6<sup>th</sup> Avenue.

The Council discussed Stanton Spitzer would be available to spray weeds again this year for the city.

Lindsey Bollinger updated the Council of the Park Committee Meeting held at 7:00 P.M. on Thursday, March 9<sup>th</sup> at the Ten & 45 Cafe. Repairs needed to the shelter at the City Park was discussed and weeds needing to be sprayed. She requested permission to demo the slide at the City Park as it was a liability. They plan to salvage what playground equipment that can be salvaged at the park. The Council granted them permission to tear out the surplus slide. Lindsey Bollinger left the meeting.

Troy Grabowska was removed from the agenda until he appears for a meeting.

The Council discussed applications for lifeguards from Chelsea Weig, Zachary Wimer, Spencer Hoffman, Cole Franck, Amelia Mestas, Abigail Berreth and discussed the owed year by Nick Brandner and Kagen Cutler. Council Member Leibel moved, with a second by Council Member Michael Yost to hire all applicants as lifeguards upon certification and to table the hiring of Nick Brandner and Kagen Cutler until an application is submitted or the testing costs reimbursed for the year owed to the city and not to hire applicants for desk help. All Council Members voted in favor. Motion carried. Council discussed that it was unknown if last year's lifeguards, Brandon Mueller and Tanner Wimer, were planning to submit applications.

The Council discussed the metal needing to be fixed on the Library/Rental Building and that they didn't believe a counter was planned for the basement in the Citizen's Building.

The Council examined the Monthly Library Report and Police Report.

Council Member Michael Yost moved, with a second by Council Member Rau to rescind the motion to reject all bids on the drainage project to be completed from the east side of Herried Street from 3<sup>rd</sup> Street to Conklin, from alley to Herried Street made at the March 6<sup>th</sup> Meeting. After discussing the contractors' differences after running a second transit and discussing both ways were possible and accepted the bid from Moser Construction for \$3,051.69 with work to be completed as bid by September 30, 2017. All present Council Members voted in favor. Motion carried.

The Council discussed a possible drain field on the existing septic tank as a future system at the City Park.

The Council discussed the rates for camping at the City Park. Council Member Patton moved, with a second by Council Member Rau, to set the City Park rate as follows: to eliminate the first night free and to charge \$10.00 per night, \$50.00 for a week and a \$200.00 monthly rate. All present Council Members voted in favor. Motion carried.

The Council discussed the SDML District Meeting held in Bowdle on Tuesday, March 28<sup>th</sup>, 2017, attended by Mayor, Yost, Council Member M. Yost, Council Member Rau and Finance Officer Kappes.

The Council granted Dan Yost permission to attend an animal control meeting in Fort Pierre while in Pierre to attend water/wastewater meetings.

The Council discussed the five-year plaque received from Safety Benefit presented to Mayor Yost and Council Member Rau, along with recommendations received from the loss control review to be replied within 60 days. This paperwork needing to be done was reviewed.

The Council discussed the Large Item Collection set for Saturday May 6<sup>th</sup>. The Consignment Sale is scheduled for Sunday, May 5<sup>th</sup>. Dependable Sanitation will bring the roll off around April 27<sup>th</sup> and pick it back up around May 12<sup>th</sup>.

The Council discussed Finance Officer Kappes would be attending the April 20<sup>th</sup> NEFOG Meeting in Aberdeen and Finance Officers' School in Pierre June 6<sup>th</sup> through June 9<sup>th</sup>.

Finance Officer Kappes informed the Council the 2016 Water Quality Report is being distributed to consumers and the Lead and Copper testing will need to be done between July and September of 2017 by those consumers needing to test for lead and cooper.

Mayor Yost informed the Council, Julie Johnson, may be contracted at \$1500.00 a month to consult on Economic Develop from Mina and she would keep in contact with the Development Corporation, School and City Council regularly.

The Council discussed Colonial Life plans and no action was taken.

The water use from the water hydrant for SDDOT was discussed.

**March Building Permits Issued: Building Permit 17-05 Jerome & Lynette Mack and 17-06 Shane Moser.**

**The Council discussed that a structure was needed to be burned as a fire department training exercise. The property owner would need to get a demo/building permit, pay the 7.5% of assessment to the city unless excused by the city and are the fire department would need to notify the state of the controlled burn exercise.**

**Mayor Yost discussed time and money replacing Council Member's Ordinance, Zoning and Personnel Manuals each time there is a switch on the Council. Each Council Ward Book will have an "A" and a "B" for each ward for even and odd years. The final check for Council pay would not be issued unless books are returned.**

**The Council spent time going through Chapters 1-4 of the Employee Personnel Manual and made needed changes.**

**There being no further business, Council Member Leibel moved, with a second by Council Member Rau, to adjourn. All present Council Members voted in favor. Motion carried.**

**The Leola City Council will meet in regular session on Monday, May 1st at 7:30 P.M. in the Council Room of the Municipal Building.**

**ATTEST:**

\_\_\_\_\_  
Candice Kappes, Finance Officer

\_\_\_\_\_  
Doug Yost, Mayor of Leola

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**Published once at the approximate cost of \_\_\_\_\_.**